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Sent: 4/18/2024 1:18:03 PM
From: Luis Martinez <luis.martinez@flocksafety.com>
To: Sing, Soratha@DOT, "Michael" , "Derek"
Cc: "Michael" , Lee, Jae-Myung@DOT, "Erica"
Bcc:
Importance: Normal
Subject: Re: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed
Attachments : [image001.png](#) , [image002.png](#) , [image003.png](#)

Hi Soratha,

Please do not cancel this request. EBi is working through the environmental reports. We anticipate having them this week.

Once received we will submit the report to Benicia Public Works to help file with the state clearing house.

Would you like for us to submit the application once we receive the report or wait for the 30 day review period from the clearing house?

Please advise.

--

Luis Martinez

Manager, Permitting

luis.martinez@flocksafety.com

 [5626317008](tel:5626317008)  flocksafety.com

From: Sing, Soratha@DOT <soratha.sing@dot.ca.gov>
Date: Thursday, April 18, 2024 at 1:03 PM
To: Michael Way <mway@ebiconsulting.com>, Derek Porcella <derek.porcella@flocksafety.com>, Luis Martinez <luis.martinez@flocksafety.com>
Cc: mgreene@ci.benicia.ca.us <mgreene@ci.benicia.ca.us>, Lee, Jae-Myung@DOT <jae-myung.lee@dot.ca.gov>
Subject: RE: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

Hi Michael,

I would like to follow up on the below chain of emails regarding a request for Encroachment Policy Exception Documentations for Permit 0424-NSV-0053. Can you provide a status update on the requested information? . If we do not receive the requested documentation by the end of next week, April 26th, we will cancel the permit application. You can reapply for a new permit once you are able to provide the requested document. Attach is a copy of the application. If there should be any questions, please feel free to contact me.

Thanks,

Soratha Sing
Transportation Engineer
510-520-0853

From: Lee, Jae-Myung@DOT <jae-myung.lee@dot.ca.gov>
Sent: Thursday, February 29, 2024 12:28 PM
To: Michael Way <mway@ebiconsulting.com>; Derek Porcella <derek.porcella@flocksafety.com>; Luis Martinez <luis.martinez@flocksafety.com>
Cc: mgreene@ci.benicia.ca.us; Sing, Soratha@DOT <soratha.sing@dot.ca.gov>
Subject: RE: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

FYI, the example enviromental document (previously sent to you, attached again here) shows the CalOES & the U.S. Dept. of Homeland Security/FEMA have provided the applicant a NEPA approval.

From: Lee, Jae-Myung@DOT
Sent: Tuesday, February 27, 2024 7:14 AM
To: Michael Way <mway@ebiconsulting.com>; Derek Porcella <derek.porcella@flocksafety.com>; Luis Martinez <luis.martinez@flocksafety.com>
Cc: mgreene@ci.benicia.ca.us; Sing, Soratha@DOT <soratha.sing@dot.ca.gov>
Subject: RE: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

The attached Fact Sheet discusses CEQA and NEPA requirements for encroachment permits (available at the [SER Other Guidance page](#) and [New & Current Policy | Caltrans](#)). The CEQA lead should be the Benicia PD for this project. If NEPA is required, Caltrans will take the lead unless another federal agency takes the lead, but any required studies/reports should be still done by the Benicia PD. Thanks.

From: Lee, Jae-Myung@DOT
Sent: Monday, February 26, 2024 5:34 PM
To: Michael Way <mway@ebiconsulting.com>; Derek Porcella <derek.porcella@flocksafety.com>; Luis Martinez <luis.martinez@flocksafety.com>
Cc: mgreene@ci.benicia.ca.us; Sing, Soratha@DOT <soratha.sing@dot.ca.gov>
Subject: RE: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

Let me look into this and get back to you. Thanks.

From: Michael Way <mway@ebiconsulting.com>

Sent: Monday, February 26, 2024 5:24 PM

To: Lee, Jae-Myung@DOT <jae-myung.lee@dot.ca.gov>; Derek Porcella <derek.porcella@flocksafety.com>; Luis Martinez <luis.martinez@flocksafety.com>

Cc: mgreene@ci.benicia.ca.us; Sing, Soratha@DOT <soratha.sing@dot.ca.gov>

Subject: RE: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

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Good Afternoon Jae,

As Derek indicated, EBI Consulting is assisting Flock with CEQA and NEPA requirements for these ALPR camera projects, including the Benicia Police Department project.

To that end, can you please clarify the following:

- Is CEQA required by Caltrans for this project?
 - If so, will Caltrans take the lead on preparing the CEQA Report or will that responsibility be delegated to Flock/EBI?
- Is NEPA required by Caltrans for this project?
 - If so, will Caltrans take the lead on NEPA Report/CATEX review or will that responsibility be delegated to Flock/EBI?

I did note in the EPE Guidance doc a Caltrans NEPA determination is required as an attachment, but I wanted to clarify CEQA and NEPA Report preparation responsibility so we can plan accordingly.

Thank you.

Best,
Mike

Michael Way

Technical Director, NEPA

Office: (707) 853-0800

mway@ebiconsulting.com

www.ebiconsulting.com | [Blog](#)



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From: Lee, Jae-Myung@DOT <jae-myung.lee@dot.ca.gov>

Sent: Monday, February 26, 2024 4:15 PM

To: Derek Porcella <derek.porcella@flocksafety.com>; Michael Way <mway@ebiconsulting.com>; Luis Martinez <luis.martinez@flocksafety.com>

Cc: mgreene@ci.benicia.ca.us; Sing, Soratha@DOT <soratha.sing@dot.ca.gov>

Subject: RE: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

According to the EPE guidance the final environmental determination must be completed before an encroachment policy exception request can be considered for approval. Thanks.

From: Derek Porcella <derek.porcella@flocksafety.com>

Sent: Monday, February 26, 2024 4:04 PM

To: Lee, Jae-Myung@DOT <jae-myung.lee@dot.ca.gov>; Michael Way <mway@ebiconsulting.com>; Luis Martinez <luis.martinez@flocksafety.com>

Cc: mgreene@ci.benicia.ca.us; Sing, Soratha@DOT <soratha.sing@dot.ca.gov>
Subject: Re: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

EXTERNAL EMAIL. Links/attachments may not be safe.

Good afternoon Jae,

Thanks for providing the below information.

Flock Safety partnered with EBI Consulting for completion of the environmental requirements for EPE packages. We haven't completed one for a District 4 application yet so I'd like to confirm the best way to proceed.

Do I need to file and receive the NEPA determination letter before I can submit the EPE package? Or is it possible to submit concurrently?

I expect I will need to file EPE packages for other applications in D4 and would like to make sure I follow the best procedure.

Thanks,

Derek Porcella
Permitting Manager

714.865.4101 | derek.porcella@flocksafety.com

On Wed, Feb 7, 2024 at 9:37 AM Lee, Jae-Myung@DOT <jae-myung.lee@dot.ca.gov> wrote:

For your EPE preparation:

Guidance: Section 508.12 "Law Enforcement Surveillance Devices" & TR-0409 LESD Special Provisions of Appendix K of EPM and Chapter 17 of PDPM (including EPE criteria)

- Go over the requirements in Section 508.12 and TR-409 LESD Special Provisions of Appendix K in the Encroachment Permits Manual (<https://dot.ca.gov/programs/traffic-operations/ep/ep-manual>) for more information. For those requirements not met, justification should be provided in the EPE and address the specific points in Chapter 17 and Table 5.20 of Section 508.12 individually as to the proposed alternative and justifications.
- Some of the requirements are:
 - Not to have any utility conflicts for this proposal
 - For future maintenance it will require a separate encroachment permit for access-controlled highway right-of-way or an annual maintenance encroachment permit for conventional highway right-of-way.
 - No maintenance agreement if they are not connected to and uses Caltrans utilities. If required, work with the D4 Maintenance Agreement Branch.
 - All proposals with attachment to Caltrans poles must be reviewed and approved by the HQ Office of Design and Technical Services.
 - LESDs with wireless component must be reviewed and approved by the HQ Office of Radio Communications.
 - Notify and send a copy of each issued permit to the local CHP Office before operating the LESDs.
- Refer to Table 5.20 for the minimum submittal requirements for plans.
- Refer to Guidance in Section 508.12 for attaching LESD infrastructure to Caltrans signal and lighting pole(s), if applicable.
- Not to obscure any existing Caltrans camera's coverage
- Any future maintenance work should be limited to "minimal."

- Briefly explain how data are collected, stored, and accessed.
- Specify funding source such as local, state, or federal grant (e.g., State Homeland Security Grant).

From: Lee, Jae-Myung@DOT

Sent: Wednesday, February 7, 2024 9:31 AM

To: derek.porcella@flocksafety.com

Cc: mgreene@ci.benicia.ca.us; Sing, Soratha@DOT <soratha.sing@dot.ca.gov>

Subject: RE: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

Hi Derek,

I'm sending you a sample environmental determination from another permit application for your reference.

Sincerely,

Jae-Myung ("Jae") Lee

D4 Permits Region II (CC, NAP, SOL, SON), Office of Encroachment Permits
(916) 695-0631

[Encroachment Permits | Caltrans](#)

From: Sing, Soratha@DOT <soratha.sing@dot.ca.gov>

Sent: Wednesday, February 7, 2024 9:25 AM

To: Lee, Jae-Myung@DOT <jae-myung.lee@dot.ca.gov>; derek.porcella@flocksafety.com

Cc: mgreene@ci.benicia.ca.us

Subject: FW: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

Hi Derek,

I am forwarding your question to my superior, Mr. Jae Lee. He will be working with a review team to get your Encroachment Policy Exception approve once you submit the encroachment policy exception request.

Jae-For the environmental determination, is a letter describing categorical exemption sufficient for the red light camera installation EPE request?

Thanks,

Soratha Sing

Transportation Engineer

510-520-0853

From: Derek Porcella <derek.porcella@flocksafety.com>

Sent: Tuesday, February 6, 2024 3:47 PM

To: Sing, Soratha@DOT <soratha.sing@dot.ca.gov>

Cc: mgreene@ci.benicia.ca.us

Subject: Re: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

EXTERNAL EMAIL. Links/attachments may not be safe.

Good afternoon Soratha,

I'm currently working on the letter requesting an Encroachment Policy Exception.

Can you describe what sort of environmental determination is required for attaching our equipment to an existing light pole?

Will a letter describing categorical exemption be sufficient for this project?

Thanks,

Derek Porcella
Permitting Manager

714.865.4101 | derek.porcella@flocksafety.com

On Fri, Feb 2, 2024 at 1:09 PM Sing, Soratha@DOT <soratha.sing@dot.ca.gov> wrote:

Hi

I have recently been assigned as the permit writer for Permit Application #0424-NSV-0053. After review of the permit application, it has been determined that an Encroachment Policy Exception is needed in order to perform your scope of work (Installation of 1 license plate reading cameras on Hwy 780 in the city of Benicia,) in our State Right-of way. Please submit to me a letter requesting for an Encroachment Policy Exception using the provided attached template and instruction guidelines. I've also attached a copy of the permit application and plans you provided for the application for your reference. Upon receipt of the Encroachment Policy Exception letter, a review team will determine whether the request is acceptable.

In addition to the Encroachment Policy Exception letter, I have just the permit application package for our functioning units to review and comment.

If there should be any question, please feel free to contact me.

Thanks,

Soratha Sing
Transportation Engineer
510-520-0853