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**Sent:** 11/10/2025 2:35:36 PM  
**From:** Bobby Sokolowski <bobby.sokolowski@flocksafety.com>  
**To:** "Wendy Stratton" , "Hayley"  
**Cc:** "Graham" , "Jeffrey" , "Mark"  
**Bcc:**  
**Importance:** Normal  
**Subject:** Re: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed  
**Attachments** [image001.png](#) , [image002.png](#) , [image003.png](#)  
: , [image004.png](#) , [image005.png](#) , [image006.png](#)  
, [image007.png](#) , [image252570.png](#) , [image306438.png](#)  
, [image136847.png](#) , [image934345.png](#) , [image167623.png](#)  
, [image039628.png](#)

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Hi Wendy,

I wanted to provide a brief update on your project. Our permitting team has followed up with Caltrans, and they are awaiting review and response for the HEPR and Legal review (HCC) office. In addition, due to recent territory realignments, [@Hayley Goodman](#) will now serve as your dedicated project manager. Hayley has been fully briefed on the current status and next steps to ensure a smooth transition and continuity on your project.

Thank you,  
Bobby

On Wed, Aug 6, 2025 at 9:16 AM Wendy Stratton Monahan <[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)> wrote:

We have gone through the process of looking at other locations, but none have been acceptable.



**Wendy Stratton Monahan**  
**Senior Management Analyst / PD PIO**  
Police Department  
O: 707-746-4306

WMonahan@ci.benicia.ca.us  
s  
www.ci.benicia.ca.us/police



---

**From:** Bobby Sokolowski <[bobby.sokolowski@flocksafety.com](mailto:bobby.sokolowski@flocksafety.com)>

**Sent:** Wednesday, August 6, 2025 9:14 AM

**To:** Wendy Stratton Monahan <[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)>; Alexa Sarachan <[alexa.sarachan@flocksafety.com](mailto:alexa.sarachan@flocksafety.com)>

**Cc:** Graham Carter <[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>; Jeffrey Lents <[jeff.lents@flocksafety.com](mailto:jeff.lents@flocksafety.com)>; Mark Menesini <[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>

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Good Morning

Wendy,

Our permitting team has been following up with Caltrans monthly. Last month, Caltrans informed us that they are still awaiting FHWA approval. I understand that this permit has taken an extended time to get permitted. Is the team interested in moving this location off of Caltrans's right of way and onto the city's property, or looked into private property? This would avoid the Caltrans permitting process.

**Sing, Soratha@DOT** <[soratha.sing@dot.ca.gov](mailto:soratha.sing@dot.ca.gov)>

to Derek, Jae-Myung@DOT, Luis, me ▾

Hi Derek,

HQ is still waiting for FHWA approval.

Thanks,

Soratha Sing  
Transportation Engineer  
510-520-0853

...

...

Thank you,

-Bobby

On Tue, Aug 5, 2025 at 7:06 AM Wendy Stratton Monahan <[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)> wrote:

Good morning Bobby. It has been some time since we have received an update on the installation of the final camera. We have been paying for the fees associated with this camera since 2021, and it has yet to be installed. Can you confirm the status of the installation?



**Wendy Stratton Monahan**  
Senior Management Analyst / PD PIO  
Police Department  
O: [707-746-4306](tel:707-746-4306)

[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)  
[www.ci.benicia.ca.us/police](http://www.ci.benicia.ca.us/police)



---

**From:** Hailey Spessard <[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)>

**Sent:** Wednesday, March 5, 2025 8:47 AM

**To:** Wendy Stratton-Monahan <[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)>

**Cc:** Graham Carter <[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>; Jeffrey Lents <[jeff.lents@flocksafety.com](mailto:jeff.lents@flocksafety.com)>; Bobby Sokolowski <[bobby.sokolowski@flocksafety.com](mailto:bobby.sokolowski@flocksafety.com)>

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Good Morning

Wendy -

Quick update! We checked back in with Soratha Sing (DOT) today, 3/5, to see if there are any updates on the approval from FHWA here so that we can get this permit signed and issued.

We will let you know how Soratha responds!

Due to a restructuring within our team, [@Bobby Sokolowski](#), will be taking over your account as your Project Manager moving forward.

Feel free to reach out to him with any questions and he will be providing regular updates moving forward as we work to get your remaining camera permitted and installed 0 You are in great hands!

Please let us know if you have any questions.

It has been a pleasure working with you!

On Wed, Feb 19, 2025 at 9:04 AM Wendy Stratton-Monahan  
<[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)> wrote:

Thanks for the update Hailey. I am glad to see that we are making progress. It's been a long road on this one.

Wendy Stratton Monahan  
Management Analyst II/PD PIO  
Benicia Police Department  
200 East L Street  
Benicia, CA 94510  
[ci.benicia.ca.us/police](http://ci.benicia.ca.us/police)

On Feb 19, 2025, at 6:26 AM, Hailey Spessard  
<[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)> wrote:

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Good

Morning Wendy -

Quick update! Soratha with CalTrans let us know yesterday, 2/18, that "*The EPER document has been signed by all deputies. We are still waiting for a final approval letter from headquarters. Once received, I can issue the permit.*"

Based on this correspondence, we should be receiving your approved permit here shortly!!



I will keep you posted but please let me know if you have any questions.

Have a great day!

<Screenshot 2025-02-19 at 8.23.50 AM.png>

On Wed, Feb 5, 2025 at 2:35 PM Hailey Spessard  
<[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)> wrote:

Hi Wendy -

Great news!

We received the following correspondence from Soratha (CalTrans) today,  
1/5 -

*"The NEPA Exemption has been approved by our Environmental Team. I am working with headquarters to finalize the EPER and send the request out to our District Directors for review and signature. This process may take a couple of weeks."*

We will continue to follow up here until we either receive another update or the issued permit but please let me know if you have any questions in the meantime!

Thank you,

On Tue, Jan 21, 2025 at 1:01 PM Hailey Spessard  
<[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)> wrote:

Hi Wendy -

Please see the below most recent updates regarding the CalTrans review  
of your remaining camera, [REDACTED] -

1/13 - Flock received the revised CAD plans (with the revisions requested by Soratha (CalTrans) - Once they go through quality check, we can resubmit

We are still waiting to see if Soratha with CalTrans has other comments for us before resubmitting since he stated that "other review units were still reviewing"

1/14 - Soratha replied - Permit is still being reviewed by other CalTrans review units, but requested revised plans. Flock sent unstamped revised plan to Soratha.

1/17 - Soratha sent additional redlines for the EPE letter. No issues with the plans. Flock requested those revisions internally

1/21 - Flock revised the EPE memo as requested and received finalized stamped plans

The revised EPE memo and stamped finalized plans were resubmitted to Soratha Sing (CalTrans) today, 1/21.

We will continue to check in until we have confirmed next steps from CalTrans, or hopefully, the issued permit.

Please let me know if you have any questions in the meantime.

Thank you!

On Fri, Jan 3, 2025 at 3:20 PM Hailey Spessard  
<[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)> wrote:

Hi Wendy -

I hope you had a Happy New Year!

Our Team is currently waiting for the revisions requested by Soratha (CalTrans) to be reflected on our plans.

As soon as we get those back we will get them over to Soratha so they can continue to push this permit application forward in their review queue.

Thank you,

On Fri, Dec 20, 2024 at 12:31 PM Hailey Spessard  
<[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)> wrote:

Hi Wendy -

I spoke too soon!

It appears we just received "structure maintenance concurrence" approval and are now waiting for the other units to give their final "concurrence" here.

We will keep pushing this along until approval is received!

<Screenshot 2024-12-20 at 12.29.46 PM.png>

Hoping I'll have some great news for you in the New Year!!

Thanks,

On Fri, Dec 20, 2024 at 11:47 AM Wendy Stratton-Monahan  
<[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)> wrote:

Thank you for the update. It's good to hear that it is receiving some attention.

Have a wonderful holiday!

Wendy Stratton Monahan

Management Analyst II/PD PIO

Benicia Police Department

200 East L Street

Benicia, CA 94510

[ci.benicia.ca.us/police](https://ci.benicia.ca.us/police)

On Dec 20, 2024, at 9:45 AM, Hailey Spessard  
<[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)> wrote:

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Good Morning Wendy -

Quick update for you!

Our Permitting Manager, Derek, spoke with Soratha Sing (CalTrans) this morning and he let us know that he received comments from CalTrans Headquarters that your application is currently with structures for structural concurrency. He will send us comments (if applicable) once the structural review is complete.

We will continue to check in with Soratha until we have either those comments or an ETA on permit approval.

I will be out of office starting 12/23 and will return 1/2 so I will check back in with you in the New Year.

Thank you for your continued patience and Happy Holidays!!

On Tue, Dec 10, 2024 at 9:49 AM Hailey Spessard  
<[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)> wrote:

Good Morning Wendy -

Just a quick update regarding your CalTrans permit.

We are still pending CalTrans to confirm if the Structural Analysis we submitted is acceptable or if anything needs to be revised before they will approve the permit.

We checked back in with them on 12/6 and Soratha Sing (CalTrans) replied the same day and said he would personally reach out to the Review Unit to get an answer here.

Apologies I do not have a better update here but we will continue to follow up with Soratha until that is confirmed and the permit is issued.

Please let me know if you have any questions and thank you for your continued patience!

On Tue, Nov 26, 2024 at 2:09 PM hailey.spessard <[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)> wrote:

Hey Wendy -

Just wanted to check in before the upcoming Holiday!

We are pending CalTrans to confirm if the Structural Analysis we submitted is acceptable or if anything needs to be revised before they will approve the permit.

We checked back in with them today, 11/26, and Soratha Sing (CalTrans) let us know that they are just



pending confirmation from their review unit on if we are clear to proceed.

We will continue to check in until CalTrans approves the permit for your remaining camera [REDACTED] [REDACTED] but please let me know if you have any questions in the meantime.

Happy Thanksgiving!

On Thu, Nov 14, 2024 at 2:20 PM Hailey Spessard <[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)> wrote:

Hi Wendy -

Just a quick update for you!

We are still pending CalTrans permit approval in order to move forward with your remaining camera ([REDACTED]).

We are checking back in with Soratha Sing (CalTrans Inspector) to see if we can get an ETA on when this permit will be issued.

I will keep you posted here but please let me know if you have any questions in the meantime.

Thank you!

On Thu, Oct 31, 2024 at 11:38 AM Hailey Spessard <[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)> wrote:

Hey Wendy -

So it appears that that alternate pole is owned by PG&E so unfortunately we won't be able to utilize it.

However! Our vendor re-ran the structural calculation on the original location with more detailed foundation drawings and it passed!

This was submitted back over to CalTrans on 10/18 so we are just pending their review and approval.

Apologies for the back and forth here!

I will keep you posted as your permit progresses but please let me know if you have any questions in the meantime!

Thanks,

On Tue, Oct 22, 2024 at 1:49 PM Hailey Spessard <[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)> wrote:

Hey Wendy -

I went ahead and shot that location to our Mapping and Permitting Teams to see if it is feasible and out of CalTrans' ROW.

I will have an answer for you shortly!

Thanks,

On Tue, Oct 22, 2024 at 1:44 PM Wendy Stratton-Monahan  
<[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)> wrote:

We are wondering about one site in particular, but we aren't sure about the distance to the onramp. Can you look at this one? It's the same intersection, just a different location. There is a light pole here (per the shadow) and if this is feasible, we will approach the owner of the property (if privately owned).

<image001.png>

Wendy Stratton Monahan  
Management Analyst II/PIO

Benicia Police Department  
200 East L Street

Benicia, CA 94510  
707-746-4306

<image002.jpg>

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**From:** Hailey Spessard <[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)>  
**Sent:** Tuesday, October 22, 2024 11:39 AM  
**To:** Wendy Stratton-Monahan <[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)>  
**Cc:** Graham Carter <[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>  
**Subject:** Re: FW: Permit Application 0424-NSV-0053:  
Encroachment Policy Exception Needed

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Hey Wendy -

I know y'all are working on an Alt location  
for [REDACTED]

**I will be out of office starting tomorrow, 10/23 and returning 10/30** but please feel free to send over any Alt locations my way and I can have our Mapping Team review them upon my return.  
If you'd also like to get a mapping call scheduled we can work on that as well!

Please let me know if you have any updates here and have a great rest of your week!

Thanks,

On Tue, Oct 22, 2024 at 10:53 AM Graham Carter <[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)> wrote:

Hello Wendy,

I'm actually going to drop Support off of this one. What does your schedule look like for Thursday or Friday? I'd love to jump on a zoom with you and get a few things taken care of while we are there. I can add this to the list.

On Tue, Oct 22, 2024 at 8:51 AM Wendy Stratton-Monahan <[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)> wrote:

We put out a state wide request to have access to cameras. We have had a lot of agencies grant us access, but our searchable camera count has not changed. I looked up my active cases and it is not listed there.

In my case submission, I attached the pdf that is attached here and explained that the list of cameras that we are able to search does not match the map of the places that have granted us searchable access...for example, Stockton. It is shown on the map as us having access, but is not in the list of searchable cameras.

Wendy Stratton Monahan  
Management Analyst II/PD PIO

Benicia Police Department  
200 East L Street

Benicia, CA 94510  
707-746-4306

<image002.jpg>

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**From:** Hailey Spessard <[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)>  
**Sent:** Tuesday, October 22, 2024 8:43 AM  
**To:** Wendy Stratton-Monahan  
<[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)>  
**Cc:** Flock Safety Support <[support@flocksafety.com](mailto:support@flocksafety.com)>;  
Graham Carter <[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>  
**Subject:** Re: FW: Permit Application 0424-NSV-0053:  
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Hey Wendy!

I am looping in [@Flock Safety Support](#) as well as your Customer Success Manager, [@Graham Carter](#) to hopefully assist here!

Can you please forward us your Support Ticket request (or if there is a number attached to it)?

Would you be able to elaborate on the issues you are running into with the search function?

Thanks!

On Mon, Oct 21, 2024 at 2:59 PM Wendy Stratton-Monahan

<[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)> wrote:

When you get a moment, can you call me? I put in a help ticket last week for a website issue and haven't heard back. I need some clarification on our search tool, which doesn't appear to be working properly.

Wendy Stratton Monahan  
Management Analyst II/PD PIO

Benicia Police Department  
200 East L Street

Benicia, CA 94510  
707-746-4306

<image002.jpg>

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**From:** Hailey Spessard  
<[hailey.spessard@flocksafety.com](mailto:hailey.spessard@flocksafety.com)>  
**Sent:** Monday, September 9, 2024 6:43 PM  
**To:** Mark Menesini <[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>  
**Cc:** Wendy Stratton-Monahan  
<[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)>; Graham Carter  
<[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>  
**Subject:** Re: FW: Permit Application 0424-NSV-0053:  
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Howdy All -

Nice to virtually meet you!

It looks like we only have one outstanding camera [REDACTED] to get permitted and installed for you.



Unfortunately we were unable to get those requested as-builts for this pole, however, a Flock Technician went out and took the needed measurements of the pole.

Those measurements and images have been sent to our permitting vendor to complete the CalTrans required structural analysis for this location.

This should take ~1-2 weeks to complete, then we can get that over to CalTrans so that they can continue their review of this permit request.

I will keep you updated here as this location progresses but please feel free to refer to your [Google Tracker](#) (location details) and your [Deployment Tracker](#) (real-time updates) in the meantime.

Thank you!

On Fri, Aug 16, 2024 at 2:01 PM Melissa Barker-Solsbery <[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)> wrote:

Hello,

I hope you are having a fantastic Friday! Due to a restructuring within our team, [@Hailey Spessard](#) will be taking over your account. You can reach out to her with any questions. You're in great hands!

We followed up with CalTrans on 8/14 asking for the as-builts again. We are pending a response.

Cameras pending permit:

- [REDACTED]

Cameras In Service:

- [REDACTED]

Best Regards,  
Melissa

On Thu, Aug 1, 2024 at 10:21 AM  
Melissa Barker-Solsbery  
<[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)> wrote:

Good Morning,

I hope you are having a  
wonderful Wednesday.

Our permitting team received comments from CalTrans requesting structural calculations to be run off of their as-builts. We have requested the as-builts from CalTrans and are pending them to be sent to us so we can have the structural calculations ran on them. We have not received them yet. We have sent 2 follow ups, the latest being today. I will keep you updated on when the as-builts are received and the structure has been

completed, and we have resubmitted to CalTrans.

Please let me know if you have any questions.

Best Regards,  
Melissa

On Wed, Jul 3, 2024 at 4:07 PM Mark Menesini  
<[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>  
wrote:

Thank you for the update.

---

**From:** Melissa Barker-Solsbery <[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)>  
**Sent:** Wednesday, July 3, 2024 10:58 AM  
**To:** Mark Menesini  
<[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>  
**Cc:** Wendy Stratton-Monahan  
<[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)>; Graham Carter  
<[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>  
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Good Morning,

I hope you are having a wonderful Wednesday.

Our permitting team received comments from CalTrans requesting structural calculations to be run off of their as-builts. We have requested the as-builts from CalTrans and are pending them to be sent to us so we can have the structural calculations ran on them. I will keep you updated when that has been completed and we have resubmitted to CalTrans.

Please let me know if you have any questions.

Best Regards,  
Melissa

On Thu, Jun 6, 2024 at 1:45 PM  
Mark Menesini  
<[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>  
wrote:

Thanks for the update.

*Mark Menesini*

Interim Chief of Police

Benicia Police Department

200 East L Street

Benicia, CA 94510

(707)746-4262

<image003.jpg>

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**From:** Melissa Barker-Solsbery  
<[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)>  
**Sent:** Thursday, June 6, 2024 12:40 PM  
**To:** Mark Menesini  
<[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>; Wendy  
Stratton-Monahan  
<[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)>  
**Cc:** Graham Carter  
<[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>  
**Subject:** Re: FW: Permit Application 0424-  
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Hello,

I hope you are having a great  
Thursday!

Camera #50 is still going through  
the permitting process with  
CalTrans. We followed up on  
5/29, and they advised that they  
are still reviewing. I will keep you  
updated on the progress.

Please let me know if you have  
any questions.

Best Regards,

Melissa

On Fri, May 10, 2024 at 9:01 AM  
Melissa Barker-Solsbery

<[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)>

wrote:

Good Morning,

I hope you are having a fantastic Friday!

We have resubmitted to CalTrans, and it is going through their review process. I will keep you updated on the progress.

Please let me know if you have any questions.

Best Regards,  
Melissa

On Wed, May 8, 2024 at 3:30 PM Mark Menesini  
<[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>  
wrote:

Thanks Wendy. Great Job.

*Mark Menesini*

Interim Chief of Police

Benicia Police Department

200 East L Street

Benicia, CA 94510

(707)746-4262

<image003.jpg>

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**From:** Luis Martinez  
<[luis.martinez@flocksafety.com](mailto:luis.martinez@flocksafety.com)>  
**Sent:** Wednesday, May 8, 2024 12:58 PM  
**To:** Wendy Stratton-Monahan  
<[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)>;  
Melissa Barker-Solsbery  
<[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)>; Mark  
Menesini  
<[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>  
**Cc:** Graham Carter  
<[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>;  
Derek Porcella  
<[derek.porcella@flocksafety.com](mailto:derek.porcella@flocksafety.com)>;  
Erica Anderson  
<[erica.anderson@flocksafety.com](mailto:erica.anderson@flocksafety.com)>  
**Subject:** Re: FW: Permit Application  
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Thanks Wendy!

We will forward to Caltrans.

--

**Luis Martinez**

Manager, Permitting

[luis.martinez@flocksafety.com](mailto:luis.martinez@flocksafety.com)

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<image004.png>

[5626317008](#)

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<image005.png>

[flocksafety.com](http://flocksafety.com)

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**From:** Wendy Stratton-Monahan  
<[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)>

**Date:** Wednesday, May 8, 2024 at 12:57 PM

**To:** Melissa Barker-Solsbery  
<[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)>, Mark Menesini  
<[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>

**Cc:** Graham Carter  
<[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>, Luis Martinez  
<[luis.martinez@flocksafety.com](mailto:luis.martinez@flocksafety.com)>, Derek Porcella  
<[derek.porcella@flocksafety.com](mailto:derek.porcella@flocksafety.com)>, Erica Anderson  
<[erica.anderson@flocksafety.com](mailto:erica.anderson@flocksafety.com)>

**Subject:** RE: FW: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

Good afternoon. I am not sure if you need this, but here is a stamped copy of the NOE that was recorded with Solano County this morning.

Wendy Stratton Monahan  
Management Analyst II

Benicia Police Department  
200 East L Street

Benicia, CA 94510  
707-746-4306

<image002.jpg>

---

**From:** Melissa Barker-Solsbery  
<[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)>  
**Sent:** Friday, April 26, 2024 8:27 AM  
**To:** Mark Menesini  
<[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>; Wendy Stratton-Monahan  
<[WMonahan@ci.benicia.ca.us](mailto:WMonahan@ci.benicia.ca.us)>  
**Cc:** Graham Carter  
<[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>; Luis Martinez  
<[luis.martinez@flocksafety.com](mailto:luis.martinez@flocksafety.com)>; Derek Porcella  
<[derek.porcella@flocksafety.com](mailto:derek.porcella@flocksafety.com)>; Erica Anderson  
<[erica.anderson@flocksafety.com](mailto:erica.anderson@flocksafety.com)>  
**Subject:** Re: FW: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning!

I hope you are having a fantastic Friday.

CalTrans has notified us that the local agency in this case the City has to actually file the CEQA Exemption with the California Clearinghouse.

EBI has completed the CEQA Notice of Exemption (NOE). Please sign or have Public Works sign it and send us a copy. There is a date highlighted in yellow that

needs to be updated when it is submitted. Let us know the date in which they submit to the clearing house. Then we can resubmit to CalTrans with the signed NOE.

Please let us know if you have any questions.

Best Regards,  
Melissa

On Thu, Apr 11, 2024 at 12:24 PM Melissa Barker-Solsbery <[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)> wrote:

Hello,

I hope you are having a great Thursday!

I wanted to provide you with an update regarding camera [REDACTED] [REDACTED] with CalTrans.

Flock permitting is working to address the comments received from CalTrans D4. For the resubmittal, our permitting team is working on the Policy Exception Letter, CEQA exemption, and revised site plans.

We have submitted the request to EBI (environmental consultant) to prepare and submit the CEQA exemption on Benicia's behalf. EBI said it would take about 2 - 3 weeks to prepare the exemption application. Once it is prepared, they then have to post the CEQA exemption application to the California State Clearinghouse for 30 days to allow other agencies to review and comment if they have any concerns. Once the 30 days is up, EBI will produce a CEQA exemption document that we will then resubmit to CalTrans along with the policy exception letter and the revised site plans. CalTrans will then review.

Please let me know if you have any questions.

Best Regards,  
Melissa

On Thu, Mar 14, 2024 at 4:08 PM Melissa Barker-Solsbery <[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)> wrote:

Hello Lt Menesini and Wendy,

I hope you are doing well.

I wanted to provide you with an update that our permitting team is still working with CalTrans and EBI regarding the NEPA (National Environmental Protection Act) and CEQA (California Environmental Quality Act) requirements for the Policy exception. We are slowly getting clarification on what documentation and steps are needed. I will keep you updated on the progress and if anything is needed from you.

Please let me know if you have any questions or concerns.

Best regards,

Melissa

On Mon, Mar 4, 2024 at 1:04 PM Melissa Barker-Solsbery <[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)> wrote:

Hi Wendy,

Thank you so much.  
I've updated our

records and will make  
sure you have  
copied the updates  
going forward.

Best Regards,

Melissa

On Mon, Mar 4, 2024 at  
12:01 PM Irma Widjojo  
<[IWidjojo@ci.benicia.ca.us](mailto:IWidjojo@ci.benicia.ca.us)> wrote:

Of course... sorry. My  
email is  
[wmonahan@ci.benicia.ca.us](mailto:wmonahan@ci.benicia.ca.us)

Wendy Stratton  
Monahan  
Management Analyst II

Benicia Police Department  
200 East L Street

Benicia, CA 94510  
707-746-4306

<image003.jpg>

---

**From:** Melissa Barker-Solsbery <[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)>  
**Sent:** Monday, March 4, 2024 9:47 AM  
**To:** Irma Widjojo <[IWidjojo@ci.benicia.ca.us](mailto:IWidjojo@ci.benicia.ca.us)>  
**Cc:** Mark Menesini <[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>; Graham Carter <[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>  
**Subject:** Re: FW: Permit Application 0424-NSV-0053: Encroachment Policy Exception Needed

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Wendy,

Thank you so much for notifying me. Of course. I will update our records. Can you please confirm for me the best email for you? It looks like I am still getting the email from Irma's email address.

Thank you so much!

Best regards,  
Melissa

On Mon, Mar 4, 2024  
at 9:58 AM Irma  
Widjojo  
<[IWidjojo@ci.benicia.ca.us](mailto:IWidjojo@ci.benicia.ca.us)> wrote:

Melissa,

Irma is no longer with the City of Benicia, and I am now in her position. Can you please remove Irma as your contact and include me so that I don't miss these emails?

Many thanks.

Wendy Stratton  
Monahan  
Management  
Analyst II

Benicia Police  
Department  
200 East L Street

Benicia, CA 94510  
707-746-4306

<image003.jpg>

---

**From:** Melissa  
Barker-Solsbery  
<[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)>

**Sent:** Wednesday,  
February 28, 2024  
2:16 PM

**To:** Mark Menesini  
<[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>; Irma  
Widjojo  
<[IWidjojo@ci.benicia.ca.us](mailto:IWidjojo@ci.benicia.ca.us)>

**Cc:** Graham Carter  
<[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>

**Subject:** Re: FW:  
Permit Application  
0424-NSV-0053:  
Encroachment  
Policy Exception  
Needed

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Hello Lt Menesini,

I hope you are  
doing well.

Flock permitting is  
working to address  
the comments from  
CalTrans,  
including the NEPA  
requirement.

Flock's permitting  
team met with  
the consulting firm  
EBI to review the  
NEPA (National  
Environmental  
Protection Act) and  
CEQA (California  
Environmental  
Quality  
Act) requirements  
for the Policy  
exception from  
CalTrans D4.

CalTrans has  
informed us that the  
CEQA report has to  
be done in the  
City's name. We will  
need confirmation  
from your City's  
public works that  
they would like EBI  
to do the CEQA  
report or if the City  
would like to do  
the report as it will  
be in their name.

Could you please advise if your public works will do the CEQA report or if we should ask EBI to proceed on the City's behalf?

Please let me know if you have any questions.

Best Regards,

Melissa

On Mon, Feb 5, 2024 at 2:15 PM  
Mark Menesini  
<[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)> wrote:

Thanks for the quick response. I appreciate it.

---

**From:** Melissa Barker-Solsbery  
<[melissa.barker-solsbery@flocksafety.com](mailto:melissa.barker-solsbery@flocksafety.com)>

**Sent:** Monday, February 5, 2024 12:57 PM

**To:** Mark Menesini  
<[MMenesini@ci.benicia.ca.us](mailto:MMenesini@ci.benicia.ca.us)>

**Cc:** Graham

Carter  
<[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>

**Subject:** Re: FW:  
Permit Application  
0424-NSV-0053:  
Encroachment  
Policy Exception  
Needed

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Lt  
Menesini,

Thank you so much for sharing this. I touched base with my permitting manager, Derek. He will be reviewing and working on the encroachment policy exception that is needed. This may take several weeks. He typically has to reach out to CalTrans to get clarification as well. I will keep you updated on the progress or if they have any questions for you.

Best Regards,  
Melissa

On Mon, Feb 5,  
2024 at 10:53 AM  
Graham Carter  
<[graham.carter@flocksafety.com](mailto:graham.carter@flocksafety.com)>  
wrote:

Let me tag in  
our  
PM. [@Melissa  
Barker-Solsbery](#)

I believe this  
request pertains  
to [THIS](#)  
project. Could  
we take a look  
a the below  
question?  
(copying and  
pasting to save  
time.)

"Hi

*I have  
recently been  
assigned as the  
permit writer for  
Permit  
Application  
#0424-NSV-  
0053. After  
review of the  
permit  
application, it  
has been  
determined that  
an  
Encroachment  
Policy  
Exception is  
needed in order  
to perform your  
scope of work*

(Installation of 1  
license plate  
reading  
cameras on  
Hwy 780 in the  
city of Benicia, )  
in our State  
Right-of  
way. Please  
submit to me a  
letter requesting  
for an  
Encroachment  
Policy  
Exception using  
the provided  
attached  
template and  
instruction  
guidelines. I've  
also attached a  
copy of the  
permit  
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provided for the  
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reference. Upo  
n receipt of the  
Encroachment  
Policy  
Exception letter,  
a review team  
will determine  
whether the  
request is  
acceptable.

In addition  
to the  
Encroachment  
Policy  
Exception letter,  
I have just the  
permit  
application  
package for our

*functioning  
units to review  
and comment.*

*If there  
should be any  
question,  
please feel free  
to contact me.*

*Thanks,*

*Soratha Sing*

*Transportation  
Engineer*

*510-520-0853"*

**Graham**  
**Carter**  
**Senior**  
**Customer**  
**Success**  
**Manager**

---

[415-329-1307](tel:415-329-1307) [flocksafety.com](mailto:flocksafety.com)

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**Join me for a live training  
session!**  
[Tuesday 4:00-5:30pm CT](#)  
[Thursday 11:00am-12:30pm  
CT](#)

-  
-  
[On Mon, Feb 5,  
2024 at  
9:49 AM Mark](#)

Menesini  
<MMenesini@ci  
.benicia.ca.us>  
wrote:

Graham,

This is a very  
complex  
request from  
the state. Is  
this  
something  
your team  
handles as  
part of the  
permit  
process?

-

---

**From:**  
Michael  
Greene  
<MGreene@c  
i.benicia.ca.us  
>

**Sent:** Friday,  
February 2,  
2024 1:17 PM

**To:** Mark  
Menesini  
<MMenesini  
@ci.benicia.c  
a.us>;

Edward  
Criado  
<ECriado@ci.  
benicia.ca.us  
>

**Subject:**  
Fwd: Permit  
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[Melissa](#)  
[Barker-](#)  
[Solsbery](#)  
[Project](#)  
[Manager](#)

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[7209854860\\_flocksafety.](#)  
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Melissa  
Barker-  
Solsbery  
Project  
Manager

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7209854860 flocksafety.  
com

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Melissa  
Barker-  
Solsbery  
Project  
Manager

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Melissa  
Barker-  
Solsbery  
Project  
Manager

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[7209854860@flocksafety.com](mailto:7209854860@flocksafety.com)

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[Melissa](#)  
[Barker-](#)  
[Solsbery](#)  
[Project](#)  
[Manager](#)

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[7209854860@flocksafety.com](mailto:7209854860@flocksafety.com)

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[Melissa](#)  
[Barker-](#)  
[Solsbery](#)  
[Project](#)  
[Manager](#)

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[7209854860@flocksafety.com](mailto:7209854860@flocksafety.com)

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Melissa  
Barker-  
Solsbery  
Project  
Manager

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Melissa  
Barker-  
Solsber  
y  
Project  
Manager



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**Melissa**  
**Barker-**  
**Solsber**  
**Y**  
**Project**  
**Manager**



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**Melissa  
Barker-  
Solsbery**  
Project Manager



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**Melissa Barker-Solsbery**  
Project Manager



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 [7209854860](tel:7209854860)  [flocksafety.com](https://flocksafety.com)

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**Melissa Barker-Solsbery**  
Project Manager



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**Hailey Spessard**



**Project Manager - Core**

[flocksafety.com](https://flocksafety.com)

⌚ Due to volume, please allow 2-3 business days for a response



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**Hailey Spessard**  
**Project Manager - Core**  
OOO 10/23 and returning 10/30



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**Hailey Spessard**

**Project Manager - Core**



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**Flock Acquires  
Aerodome to  
Revolutionize  
Drone as First  
Responder (DRF)**



--



**Hailey Spessard**  
Project Manager - Core



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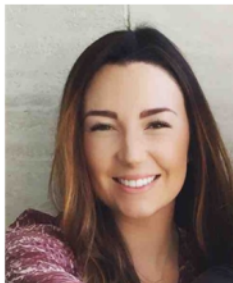
Book Time with Me

flock safety | AERODOME

**Flock Acquires  
Aerodome to  
Revolutionize  
Drone as First  
Responder (DRF)**



--



**Hailey Spessard**  
Project Manager - Core



[flocksafety.com](https://flocksafety.com)

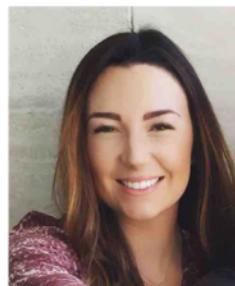
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Book Time with Me



--



**Hailey Spessard**

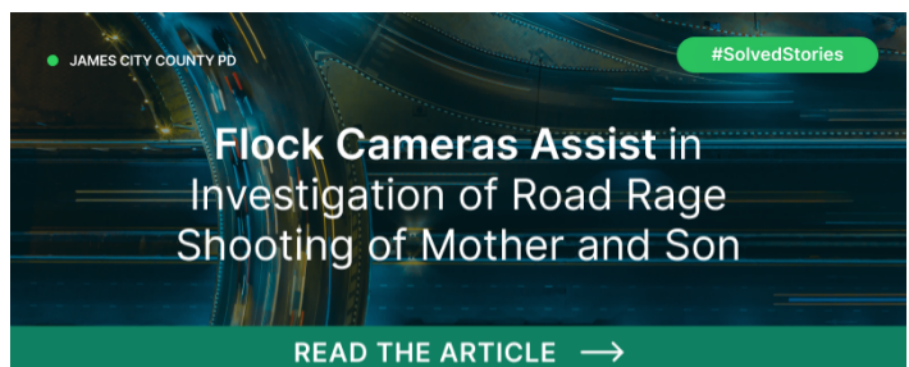
**Project Manager - Core**



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**Hailey Spessard**  
Project Manager - Core



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ranked **#89** on Deloitte's  
Technology Fast 500

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**Hailey Spessard**  
Project Manager - Core

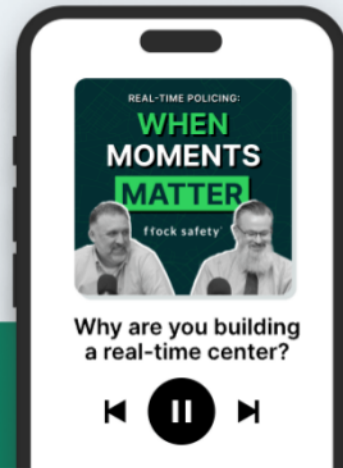


[flocksafety.com](https://flocksafety.com)

Due to volume, please allow 2-3 business days for a response

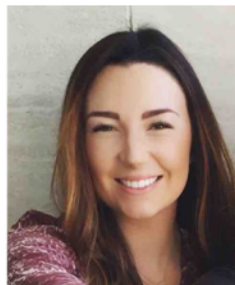
flock safety®

LISTEN NOW



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**Hailey Spessard**

Project Manager - Core



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SEASON 1 | EPISODE 4

## What is a Crime Analyst in a real-time center?

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**Hailey Spessard**

Project Manager - Core



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SEASON 1 | EPISODE 4

## What is a Crime Analyst in a real-time center?

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**Hailey Spessard**  
Project Manager - Core



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 **Book Time with Me**



--



**Hailey Spessard**  
Project Manager - Core



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Due to volume, please allow 2-3 business days for a response





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**Hailey Spessard**  
**Project Manager - Core**



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**Hailey Spessard**

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**Hailey Spessard**  
Regional Operations Manager



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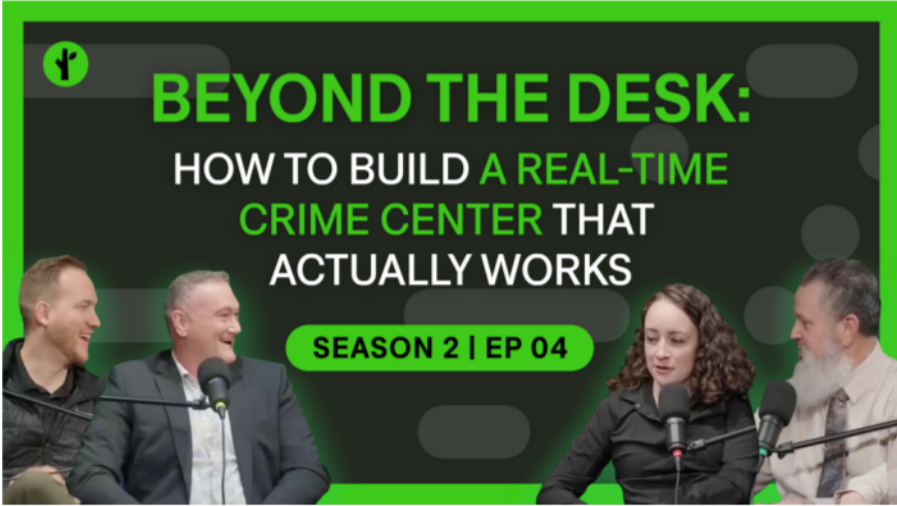
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**Bobby Sokolowski**  
Project Manager



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**Bobby Sokolowski**  
**Project Manager**



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## Public Records Exemptions

Enclosed please find a copy of the response documents for your public records request. The following information is provided to explain the process employed to review and produce the response documents.

| Reason | Description | Pages |
|--------|-------------|-------|
|--------|-------------|-------|